

CORPORATION OF THE CITY OF SAULT STE. MARIE

BELLEVUE MARINA RULES & REGULATIONS

**Recreation & Culture Division
Community Services Department**



Sault Ste. Marie ON.



Revised: 2016

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INTRODUCTION

Welcome to Bellevue Marina. We are a municipally operated self-sustaining facility. Offering both serviced and unserviced slips of 20, 30 and 40 foot lengths. Bellevue Marina is ideally located nestled between two of the most popular boating ranges—Lake Superior and the North Channel, and is located beside the gorgeous Bellevue Park.

Please take time to read through this booklet and familiarize yourself with the marina services, uses, as well as our rules & regulations.

These rules & regulations have been developed and provided to you to ensure a safe and enjoyable docking and mooring experience at Bellevue Marina.

We hope you have a wonderful boating season and welcome you to report any concerns you have with the operation of the marina, or safety issues that need to be addressed. Please contact the Community Services Department at 705-759-5310.

Manager
Recreation and Culture Division
Community Services Department



DEFINITIONS

Whenever any of the words hereinafter defined are used in rules & regulations, they shall be construed to mean the following:

“Bellevue Marine Park” shall include both the marina basin and the approach and entrances thereto, as well as the land used for park purposes, boat launching and parking.

“Lessee” shall mean the holder of a berth assignment.

“Harbour Master” shall mean the Supervisor of the Bellevue Marine Park.

“Commissioner” shall mean the Commissioner of Community Services Department of the City of Sault Ste. Marie.

HARBOUR MASTER: AUTHORITY

The Harbour Master, acting under the orders and supervision of the Commissioner, shall have full authority in the interpretation and enforcement of all rules and regulations pertaining to the marina and all orders given in the performance of their duties shall be obeyed.

Every boat entering the marina basin shall immediately become subject to the authority and direction of the Harbour Master.

As a condition to the use by any vessel of the marina facility, the Harbour Master or other authorized employee of the City or regulatory agent of the Provincial or Federal Governments, must be permitted to go aboard such vessel to ascertain whether the rules & regulations are being complied with, and no person shall hinder or molest anyone so authorized, or refuse to allow them aboard any vessel for the purposes specified in this rule.

No person shall willfully or carelessly destroy, damage, disturb, deface or interfere with any buoy, float, life preserver, sign, notice, or any other property installed and maintained by the City of Sault Ste. Marie, or any proper government authority.

In the event any damage is done to marina property, the Harbour Master or the Community Services Department must be notified immediately.

The Community Services Department of the City of Sault Ste. Marie will deny the use of the marina to, and cancel the berthing permit of any individual failing to comply with the rules & regulations for the operation of the Bellevue Marine Park. The following rules & regulations are in effect:

MOORING

No boat shall be permitted to be berthed in the marina basin until a permit therefore has been first obtained, and the fee for such permit has been paid. No person shall be permitted to secure a berth unless they possess a legally registered boat to place in the berth.

- A) There are two classes of berth rentals in the marina basin, Permanent and Transient.**
- 1) Permanent rentals are made to owners desiring to berth their boats for a period of one month or longer.**
 - 2) Transient rentals, as available, are assigned to owners desiring to berth their boats on a daily or weekly basis.**

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- B) Applications for berths in the marina basin shall be made to the Harbour Master on the form so furnished. Tenants of a seasonal berth shall have first right of refusal of said berth at the beginning of a new season. Transfers and new assignments shall be accommodated thereafter. Berth assignments will be made in the chronological order of receipt of applications, based on the availability of berths for the size of the boat to be accommodated.**
- C) Each boat shall be berthed in the space assigned by the Harbour Master. No exchange of berths between boat owners will be permitted without the prior approval of the Harbour Master. The lessee is not permitted to sublet their slip to another boat owner for a fee or free of charge.**
- D) The lessee may, upon a bona fide sale of the boat berthed therein, with the approval of the Harbour Master, release the berth to the buyer of the boat. Conversely, he may, upon approval of the Harbour Master, retain the aforesaid berth assignment for another boat owned by the lessee provided the latter boat is within the classification of the berthing space assigned.**
- E) Any sale, purchase or exchange of boats occupying permanent mooring space in the marina must be immediately reported to the Harbour Master.**
- F) The holder of a permanent berth assignment of a specific size has no preemptive right to a larger berth in the event that a change in vessel size occurs.**
- G) Mooring of a boat, the size of which is greater than that of the berth assigned to the lessee, is not permitted unless authorized by the Harbour Master.**

- H) The Harbour Master shall have the authority to move or re-locate in the marina basin, any boat berthed therein, if such change is required for the safety and protection of persons or property, or is indicated in order to obtain optimum utilization of available berths.**
- I) Unauthorized berth occupancy is prohibited and the Harbour Master is authorized to move or secure the boat until berthage has been paid for.**
- J) No boat will be permitted to make fast to any buoy or tie up in any berth other than the one leased by the owner, except as provided for temporary emergency purposes.**
- K) During the registered absence of the owner's boat, the Harbour Master has the right to rent his/her dock out on a nightly basis. Owner of the vessel must inform Harbour Master of a 24hours plus absence from the Marina.**

FEES & SERVICES

Mooring Charges

- A) Charges for all berths shall be made in accordance with the schedule adopted by the Council of the City of Sault Ste. Marie. Slip rental is available on a daily, weekly, monthly, bimonthly and seasonal basis. For season opening and closing dates, please refer to your marina contract. No vessel is allowed to occupy a slip before the start date indicated on your contract unless a Winter Storage Contract is in force or unless otherwise agreed to by the Harbour Master.**
- B) Rental fees are due and payable upon assignment of a berth. Any terms other than full payment, is at the sole discretion of the City of Sault Ste. Marie. (NSF fee is \$35.00)**

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- C) The lessee of a berth on a seasonal basis may amend their Marina Lease Agreement upon approval of the Harbour Master. All such amendments must be made in person at the Recreation & Culture Division office in the Civic Centre. Charges will be rendered according to the corresponding rate that applies to the amended length of time of berthage. Amendments will not be considered beyond two months of occupancy of a berth, after which time the full season's rate will apply and be payable according to the Marina Lease Agreement.**
- D) A full month's rental will be charged for a berth occupied during any portion of a monthly period, except for berths assigned on a weekly or daily basis.**

Non-Payment of Charges

- A) Any berth assignment, the fees for which are five (5) days delinquent shall be cancelled, and the berth shall be vacated.**
- B) No person shall remove or cause to be removed from the marina basin any vessel upon which charges for mooring or any other proper charges are delinquent, without paying all such delinquent charges.**
- C) It shall be unlawful for any person to willfully give false information to the Harbour Master or the Commissioner in order to secure the removal of a vessel.**
- D) The Community Services Department and the Harbour Master are authorized to do all things necessary to prevent the unauthorized removal of a vessel to avoid payment of mooring fees or other charges, including the moving, securing or otherwise fastening the vessel.**

Release of Assigned Facilities

- A) The Harbour Master shall be notified in writing or in person of the exact date of release of an assigned berth. This notice must be given at least fifteen days in advance. A \$50. administration fee will be charged for seasonal slip cancellations.**

Use of Water and Electricity

- A) Charges for water and electricity under normal usage are included in docking fees.**
- B) Continuous use of water for siphoning is prohibited except in the case of emergency. The existence and nature of the emergency shall be reported immediately to the Harbour Master. In such emergency, the fee for the use of water for continuous siphoning will be six dollars (\$6.00) for a 24 hour period, or fraction thereof.**
- C) No hoses are to be stored on the dock. Do not hang hoses or electrical cords off of the light fixtures.**
- D) Excessive use of electricity for heating, cooling and other purposes is prohibited. If the Harbour Master is of the opinion that there is excessive use of electricity by a berth holder, a meter may be attached to the outlet for measuring actual consumption.**
- E) Extension cords used to supply electricity to a vessel must be approved for a wet location and for hard usage (i.e., standard marine cords with adapters rated for a 30 amp receptacle).**
- F) The standard marine power pedestal with 20 amp and 30 amp breakers located on A, E, D and G docks are the only sources allowed to supply electricity to a vessel.**

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- G) Adapters which reduce a 30 amp receptacle to a 15 amp outlet are not permitted unless they comply with the Ontario Electrical Safety Code (O.R. 612\94).**

Winter Storage & Dry Docking Facilities

- A) Winter storage of boats will be allowed in an area of the marina site specified by the Community Services Department and at a charge also specified by the Department provided the proper forms are filled out by the lessee. All boats, barges and cradles must be removed no later than May 1st of the following year, or same will be removed by the City at the owner's expense.**

- B) Dry docking of boats for repairs will be allowed in an area of the marina site specified by the Community Services Department and at a charge also specified by the Department provided the proper forms are filled out by the lessee. Boat maintenance work shall be limited to that ordinarily required to keep a vessel seaworthy and in good condition. No major reconstruction work that would tend to make a boat unseaworthy or unsightly shall be undertaken. No spray painting will be allowed on Marine Park Property.**

- C) In cases of winter storage and dry docking all Rules & Regulations attributable to the marina must be strictly adhered to by the lessee.**

RESTRICTIONS OF USE

Trailers

- A) Seasonal boaters will not be permitted to leave their trailers on site for the season. Unauthorized parking of trailers will result in removal of the trailer at the owner's expense. Due to liability issues and space constraints, trailers must not be left at Bellevue Marina.**

Unnecessary Disturbances

- A) Outboard motors attached to any boat must be equipped with approved mufflers.**
- B) All actions of owners, crew and guests must adhere to and respect the Corporate Noise By-Law 80-200 restricting excess noise between the hours of 11:00 p.m. to 7:00 a.m. Violation of this rule shall be cause for removal of the vessel from the marina and cancellation of the berth assigned by the Harbour Master.**
- C) No person shall operate any vessel upon the waters of the Bellevue Marine Park while under the influence of intoxicants or narcotic drugs.**

Lodgings

- A) It shall be unlawful for any person to reside on any vessel berthed in the marina. This prohibition against residing on vessels shall not prevent the use of vessels in the marina for eating and sleeping purposes for a period not to exceed seventy-two (72) hours in any seven day period, provided however, that the owner or operator of the vessel so notify the Harbour Master. Such use shall be subject to limitations.**

Minors in Marina

- A) It shall be unlawful for any person under the age of sixteen (16) years to go, remain, or be upon any of the gangways, floats or vessels in the marina, unless such person is accompanied by an adult, or unless such person has the written permission of the owner of any vessel located at the marina to go upon such vessel.**

Fishing in the Marina Prohibited

- A) Fishing and crabbing, and cleaning of fish on docks, gangplanks, boats and floats is strictly prohibited within the marina basin.**
- B) All fish caught outside the marina basin must be disposed of within twenty-four hours from the time of catching. No person shall throw fish overboard at the dock or from a vessel. No person shall clean fish on Bellevue Marine Park property or dispose of fish offal in the Marina's garbage disposal containers.**

Pets

- A) Pets on marina property are to be kept under proper restraint at all times in accordance with City Bylaw.**
- B) Pets are allowed on personal watercraft but must be under restraint while being transferred to and from the vessel. Pets are not allowed to wander the docks.**
- C) Owners must remove noisy or disruptive pets from marina property.**
- D) Owners must clean up after their pets. "Poop and Scoop" Bylaw is applicable to marina property.**

- E) Owners are responsible for any damage caused by their pets to marina or other personal property.**
- F) Pets are not allowed to swim in the marina basin.**

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Disposing of Refuse

- A) No person shall throw, discharge or deposit from any vessel or from the shore or float or otherwise, any refuse matter of any kind whatsoever into or upon the waters of the marina or in, on or upon the banks, walls, sidewalks, or breaches of any waters within the boundaries of the marine park area.**
- B) No person shall dump or discharge oil, spirits, flammable liquid or contaminated bilge water into the marina basin or in the surrounding area including, but not limited to, banks, walls, sidewalks, parking locations and boat launch area.**
- C) All garbage and recyclables must be deposited in receptacles furnished by the City of Sault Ste. Marie for that purpose, or removed from the marina basin.**
- D) Any person deemed responsible for deposition of material into the marina basin, banks, walls, sidewalks, parking locations and boat launch area will be accountable for all cleanup costs. The Harbour Master bears authority to order cleanup and subsequently invoice those deemed responsible.**
- E) Absolutely no containers with oil or any flammable liquid, or rags soiled with oil or flammable liquids, are allowed to be deposited in City refuse containers. Anyone found to be in violation shall have their dockage privileges revoked.**

Hazardous Obstructions Prohibited: Boarding Platforms

- A) Floats, gangways, top of lockers and docks shall be kept clear at all times of skiff, tenders, miscellaneous gear, debris or other hazardous obstructions.**
- B) Any condition aboard or around any boat, float or gang plank caused by the berth holder, which, in the opinion of the Harbour Master constitutes a fire hazard, health menace, or danger to public safety, shall be corrected or removed immediately to the satisfaction of the Harbour Master. In the event of the refusal or neglect of the owner or lessee to remedy forthwith, the aforesaid condition when reported to him, the Harbour Master or his representative shall remove the cause of the complaint and cancel the berth assignment of such owner or lessee.**
- C) No tires, hose, rope, canvas, or other material shall be nailed or otherwise made fast to finger piers, docks and piles without the approval of the Harbour Master. Dock lockers or other similar dock storage is absolutely prohibited.**
- D) No person shall build or place in or about the basin any structures, such as walkways, gang planks, finger floats, rubbing piles, etc. without prior written approval of the Harbour Master.**

Maintenance of Facilities

- A) Repairs to and maintenance of a vessel may be made or accomplished while such vessel is at its berth, provided all such work is done within the confines of the vessel itself and is not carried on in any manner whatsoever upon floats, gangways or docks. All materials used in such repair or maintenance work must also be kept within the confines of the vessel and may not be kept upon floats, gangways or docks.**

Pumping & Labour Charges

- A) If, in the opinion of the Harbour Master, a boat is in danger of sinking due to the accumulation of water in the vessel, staff may pump out water from the vessel, and the cost of this emergency service shall be charged to the owner of the vessel or berth holder.**

Vessel Traffic Within the Marina

- A) All vessels approaching or within the marina must be operated in a safe and prudent manner and in no event shall general boating activities or fishing block the entrance to the marina basin.**
- B) The speed of any vessel within the marina shall not exceed two (2) knots per hour except under emergency conditions.**
- C) The marina basin shall not be used for the movement of any vessels except for the purpose of entering or leaving a berth and necessary maneuvering in connection therewith.**

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Swimming in Marina Prohibited

- A) It shall be unlawful for any person to swim, bathe, water ski, or wade in any portion of the marina basin for your safety. (Risk of Electric Shock Drowning)**

Sewage and Sanitary Facilities

- A) It shall be unlawful for any person to discharge sewage in the waters of the marina.**
- B) No person shall operate or berth in the marina any vessel equipped with a toilet unless such toilet is sealed or otherwise rendered inoperable or designed so that no human excreta can be discharged into the waters of the marina.**

Fueling

- A) On-board fuelling of boats and tanks using portable containers is prohibited within the marina basin other than at the fuel dock.**
- B) Boaters must disembark their vessel during the fueling procedure. Blowers are to be turned on after completion to allow for proper ventilation.**
- C) All fuel pumping is completed by marine staff only.**
- D) Smoking is strictly prohibited while at the fuel dock.**

Damage to Property

- A) The owner of a vessel must assume all liability for loss and damage to his property of any kind while it is within the limits of the boundary of the marina. The City of Sault Ste. Marie assumes no risk or liability on account of fire, theft, act of God, or damages of any nature to vessels or their contents.**

Solicitation, Advertising and Signs

- A) Solicitation of patronage in the marina basin without a permit is prohibited.**

- B) No person shall row, propel, navigate or maintain any vessel or float in the marina basin for the purpose of advertising, without first having received a permit for such purposes.**
- C) No signs of any kind or description shall be posted on piles, gangplanks, or floats without receiving prior approval from the Harbour Master.**
- D) “For Sale” signs, of any size, are not permitted on any standing structure of the marine facility.**

Maintenance and Care in Berthing, Anchoring or Mooring

- A) All vessels shall be berthed and secured with proper care and equipment, and such berthing or equipment shall be maintained at all times in such condition as to meet with the approval of the Harbour Master. Docking and mooring lines shall be provided by the “lessee” and shall be of sufficient number, strength and size to insure that the vessel remain secure under all reasonable conditions.**
- B) In the event that vessels are not so maintained, the Harbour Master may supply lines and fittings, or replace inadequate lines and fittings, or may care for the vessel in such a manner as to prevent damage to the vessel or floats. A charge for this service and for any lines, fittings and materials supplied shall be made, and payment shall be due upon notification. Any lines, fittings and materials used and supplied by the Harbour Master to protect vessels are not returnable.**
- C) No person shall bring into, moor or berth within the marina basin any vessel of any kind whatsoever which is so unseaworthy or in such badly deteriorated condition that it may cause damage to docks, floats or other vessels or which may become a menace to navigation, except in cases of extreme emergency in which case the owner will be made**

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liable for any damage caused by such vessel. The Harbour Master shall be the sole judge as to the condition of the vessel, for the purposes of this section.

- D) In the event a vessel or other craft is wrecked or sunk within the marina basin, it shall be the owner's responsibility to mark its position and provide for the raising and disposition of such vessel or craft and assume all the liability for damage to City property or other vessels in the marina basin. Further the owner shall be responsible for the cleanup of any contaminants leaked from the said vessel.**

- E) Small tenders and rowboats are permitted if kept by and for the use of the berth holder and berthed within the limits of the berth assigned. They may not be placed on the piers or fingers of the docks and must not obstruct free access to or on the piers.**

Compliance with Federal, Provincial & Local Rules & Regulations

- A) All persons using the marina basin shall comply with all of the Rules & Regulations adopted by the Government of Canada, Province of Ontario, and local agencies with regard to water safety requirements, operation and maintenance of boats. The Harbour Master is authorized to enforce all said Rules & Regulations and to deny use of the facilities at said marina basin.**

Violation of Rules & Regulations

- A) An applicant for a berth assignment agrees by his signature on the Marina Lease Agreement, to comply with these Rules & Regulations.**

- B) The Harbour Master shall have the right to deny the use of the marina and to cancel the berth assignment and require removal of any boat of any owner, who in the opinion of the Harbour Master, fails to comply with the Rules & Regulations for the operation of the marina.**

Registration & Numbering:
Furnishing Information to the Harbour Master

- A) Every undocumented vessel entering the marina basin must be registered and numbered as provided by the laws of the Government of Ontario and Canada.**
- B) The owners of vessels entering the marina basin shall furnish all information relating to the vessel and the ownership thereof as may reasonably be required by the Harbour Master.**

Accident Reports

- A) A duplicate copy of any report of any accident occurring in the marina basin involving any one or more vessels shall immediately be filed with the Harbour Master.**

Theft

- A) The City of Sault Ste. Marie bears no responsibility for the security of watercraft moored within the marina basin or any items left on board. The City has provided secure access gates to each dock for which boaters are responsible to keep locked at all times. The City provides a watchman for late night security; however, this does not obligate the City for the security of any vessel moored within the marina basin.**



WIFI Instructions

1. Select Bellevue Marina as your wireless network
2. Next open up your browser, this will open the
Vianet page
3. Enter the password: **Boating2016**

**CORPORATION OF THE CITY OF
SAULT STE. MARIE
WWW.CITYSSM.ON.CA**

Recreation & Culture Division
Community Services Department
99 Foster Drive, Level 2
Sault Ste. Marie, ON P6A 5X6
Phone: 705-759-5310

Bellevue Marina Kiosk: 705-759-2838