

**The Corporation of the  
City of Sault Ste. Marie**



**LEGAL DEPARTMENT**

## **LICENCE OF OCCUPATION REQUEST**

Please provide the following documents to the Legal Department to start the process:

PIN (paper copy obtained from the Land Registry Office)

Corporate Report (if a company is the requester)

I, hereby request to enter into a Licence of Occupation with the City to utilize the property known as:

**INTENDED USE:**

**ADDITIONAL INFORMATION:**

PLEASE PROVIDE A SKETCH WITH DIMENSIONS

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/TOWN: \_\_\_\_\_

PROVINCE: \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_